

**Briarpark Village HOA
Meeting Minutes
January 17, 2022**

**Jan Paul- President
Russell Vela-Treasurer
Lynn Ryan
Angela Pritschow
Linda Neel- Excel Management
Skye Hughes- Excel Management**

The meeting was called to order at 5:45 p.m. A quorum was established.

The board allowed a few minutes for those present to read the previous meeting minutes.

Lynn- I make a motion to approve the minutes.

Angela- I second the motion.

The motion passed.

Management Report:

Carpentry/Painting

The banisters on the front railing at Q-2 need to be replaced. They have been repaired several times and can't be repaired again.

S-4 back fence has been repaired.

The storage doors at A-2, P-4, and O-10 have been painted. A-2's was also replaced.

The front door of H-2 was painted. The back door of P-4 was painted.

Dumpsters/Vandalism

Large furniture and trash were left beside the B, P, M, and V dumpsters. Martin was notified to haul it all away.

A resident reported that the mail center dumpster's cover was smashed inward. Management will be contacting Republic about the issue.

Lighting

Dallas Electric fixed the pool lights and the ones on building C. Martin replaced bulbs behind building P and those in the fixtures in front of building W. Several lights around the property are out, including the ones at the gazebo. The control box at the gazebo had been tampered with as well. Management will be calling Dallas Electric for a bid to replace it with a locking box, to put new bulbs in the fixtures, and to find out the reason the lights burn out so quickly.

Plumbing/Gutters

The cut off valve at O-7 is rusted and will break if not replaced. The replacement is scheduled for 1/19/2022. Vandals flooded W-5, which in turn flooded W-6 and W-4. The new owners of W-5 have taken responsibility for the repairs and water mitigation of both W-5 and W-6. W-4 had no obvious damage. W-5 has filed a claim with their insurance company. Faucet covers were installed on 15 units to prevent pipes from freezing. The owner of S-3 would like a gutter cover installed.

Violations-

Recent violations include construction materials left in common areas, dangerously loose handrails, a trailer parked on the property, an unapproved storage pod on property, and working on cars on property.

Board Discussion

Excel received a bid for the D&O insurance of \$1,099 per year. They are waiting for bids for the other forms of insurance, including hazard which is the largest amount.

The board will meet with management for a budget meeting on Feb. 2, 2022 at 5:30 p.m. at Dickies.

Financials:

Total Assets- \$107,575.86
Delinquent Dues- \$7,238.42
Prepaid Dues- \$12,665.63

Utility Expenses- \$16,579.23

Russell- I make a motion to adjourn the meeting.

Angela- I second the motion.

The motion passed. The meeting adjourned at 7:25 p.m.

