

**Briarpark Village HOA
Board Meeting
March 18, 2013**

Attendees:

Jan Paul-President
Kathleen Savage- Vice President
Shawna Neill- Secretary
Russell Vela- Treasurer
Linda Neel- Excel Management
Beverly Longino-Excel Management

The meeting was called to order at 6:41 p.m. A quorum was established.

February minutes were read.

Shawna- I make a motion to approve the minutes for February.

Russell- I second the motion.

The motion passed.

Management Report:

Annual Meeting-

The annual meeting will be held on May 6, 2013. It will be at the Harrington Library. Please send in your proxies.

Audit/Bank

Excel management called the CPA to schedule the 2012 audit.
Jan Paul deposited the Capital One cash rewards into the Briarpark account.

Carpentry/Painting-

A 1 x 2 was replaced at U-2. Shutters were replaced at I-6 and U-2. Loose shutters were repaired at G-3 and P-3.

The front door at D-2 was painted as well as a shutter and the eaves on building T.

Plumbing/Gutters/Roofing-

Excel checked the attic leak at V-7.

The gutter on E-8 was repaired and the one on building I was replaced.

The chimney cap at K-1 has been replaced.

Mail Center-

Goldenlook completed the resurfacing of the mail center. Thank you all for your cooperation in staying off the surface until it dried.
Excel changed a mailbox lock and the \$35.00 cost has been back charged to the owner.

Landscaping/Sprinklers-

Spriggs Brothers treated the property for weed control.
The board discussed when would be the best time to turn the sprinklers on.
Shawna- I make a motion to turn the sprinklers back on April 1, 2013.
Kathleen- I second the motion.
The motion passed.

Violations-

Violations were sent for window coverings, out dated holiday decorations and wrongly placed satellite dishes.

Financials:

Linda Neel briefly reviewed the February financials. The money earned on the Capital One credit card has been deposited into the money market account.

Kathleen- I make a motion to adjourn.
Shawna- I second the motion.
The motion passed and the meeting adjourned at 7:37 pm.

