

**Briarpark Village HOA  
Board Meeting  
September 15, 2014**

**Attendees:**

**Jan Paul-President**

**Shawna Neill-Secretary**

**Russell Vela- Treasurer**

**Linda Neel- Excel Management**

**Beverly Longino-Excel Management**

The meeting was called to order at 6:37p.m. A quorum was established.

The board allowed a few minutes for those present to read the previous meeting minutes.

**Shawna-** I make a motion to approve the minutes.

**Russell-** I second the motion.

**The motion passed.**

**Management Report-**

**Buildings:**

Fire ant killer was put out at A-3, K-1, and Q-4.

The hole at C-4 was filled.

The wasp nests at O-1 were sprayed.

**Lighting/ Carpentry:**

The photocells in the lights at buildings E, M, and R were checked for problems. A new bulb was installed at building N.

A soffit was replaced at the rear of F-6.

**Painting:**

Doors were painted on units D-4, D-6, and O-4

The cable boxes at buildings U & P have been painted.

Fire lanes were painted at buildings F, G, P, and U.

**Violations:**

Courtesy notices were sent out to trim overgrowth on patios.

## **General Discussion:**

The HOA is having a problem with people parking commercial vehicles on the property. They reviewed the by-laws which state- "No unit owner shall park, store or keep within or adjoining the property any large commercial type vehicle or any recreational vehicle." Due to the review of the by-laws the board will be enforcing the rules more strenuously. They will check for ownership, tag the vehicles as a warning and if they are not removed from the property, they will be towed.

There has also been a problem with over occupancy. The board and the management company will be looking into the issue on a case by case basis. All owners are required to fill out an information sheet yearly by the uniform condo act. They are required to send it to the management company. The information must include all residents living in their condos. If the renters change during the year, the owners must update the information sheet within 30 days. The management company charges a \$30 fine for information sheets that are not sent in. This has not been enough of a deterrent for getting owners to send in the information sheet.

**Russell-** I make a motion to revise the rules and regulations to include a \$50 a month fine for not sending in your information sheet. The fines will continue every month until the sheet is sent in. These information sheets are required by the uniform condo act, not just us.

**Shawna-** I second the motion.

**The motion passed and the appropriate actions to change the rules and regulations will be taken.**

**Russell-** The tree at the front of W-1 was over cut. There are dead limbs on the other trees, but we don't want them to be treated to the same butcher job.

**Beverly-** Would you like me to get a tree trimming company to look at them?

**Russell-** Yes, but not until spring.

## **Financials:**

Linda Neel made a quick review of the August finances to date. Total assets equal \$237,634.12. There are \$6,058.09 in prepaid dues and \$8,388.87 in late dues. Maintenance expenses are under budget for the year but total expenses are over budget.

**Russell-** I make a motion to increase the money put into the money market account by \$1000 a month until further notice, so the insurance can be paid and the roof project can continue.

**Shawna-** I second the motion. The motion passed.

**Russell-** I make a motion to adjourn the meeting.

**Shawna-** I second the motion.

**The motion passed and the meeting adjourned at 7:48 p.m.**



