

**Briarpark Village HOA  
Meeting Minutes  
May 24, 2021**

**Jan Paul- President**  
**Kathleen Savage- Vice President**  
**Shawna Neill- Secretary**  
**Russell Vela-Treasurer**  
**Linda Neel- Excel Management**  
**Skye Hughes- Excel Management**

**The meeting was called to order at 6:35 p.m. A quorum was established.**

**The board allowed a few minutes for those present to read the previous meeting minutes.**

**Russell- I make a motion to approve the minutes.**

**Shawna- I second the motion.**

**The motion passed.**

**Management Report:**

**Annual Meeting:**

Due to the COVID restrictions there was no annual meeting in 2020. The one for 2021 was previously scheduled for July 19, 2021, at the Gladys Harrington Library. Due to the library's prior commitments it has been changed to Tuesday, July 20, 2021, unless restrictions are reinstated. Sign in begins at 6:00 p.m. The meeting will start at 6:30 p.m.

**Dues Increase:**

Just a reminder that the dues increase begins on June 1, 2021.

**Lighting/Carpentry/Windows:**

Dallas Electric repaired the building light on top of the W building that shines into the parking lot. Now the bulbs are out on the flood lights facing Park Blvd.

Clinton replaced the rotted fence boards at I-3. It needs to be scheduled for painting. Clinton has also been asked to paint the replaced fence boards at E-5.

Management has asked Densil to repair or replace the trim on the front door frame and above the living room window at A-8.

V-10 has a puncture hole outside the 2<sup>nd</sup> floor window that needs repair.

### **Roofs/Gutters/Signs:**

The roof leak near the turbine at K-1 has been repaired. O-6 has reported a leak over the upstairs bathroom coming through the attic. It will be repaired.

The gutter at the back of R-4 is in need of repairs.

Clinton, Densil, and Martin have been asked for bids to repair/replace the property sign at Park Blvd. Densil's will be for a metal one instead of wood.

Signs warning about cameras have been added to the dumpsters which also proclaim that the dumpsters are for residents only.

### **Driveway/Dumpsters:**

The board has been advised that due to the recent deluge of spring rains potholes are starting to form in the driveway. This will be addressed once the rains come to an end.

Martin removed the large boxes left by the B and V dumpsters. He's also removed the furniture that continues to be dumped at them.

### **Creek/Pool:**

The recent rains have caused the overgrowth at the creek to grow quickly. Martin had to mow and use the weed eater on the south side a second time.

The pool repairs have been made, including the emergency phone. The pool will open the Saturday before Memorial Day. If you need the code please call Excel Management.

### **Landscaping/Plumbing:**

Management asked Richmond to add spring flowers to the entrance signs. They are to do so the week of May 24, 2021.

Management has also asked Kevin not to fill the dumpsters with shrub clippings. It is causing the dumpsters to be overfilled so that residents leave trash beside them.

Cutoff valves were replaced at W-1, W-3, W-4, and W-6 by Caliber Plumbing.

The HOA has spent a large amount on replacing cutoff valves. They will now ask residents to check their cutoffs for issues and report them to the management company. Those that do not work will be replaced as they are reported, otherwise the board will take a break from this job.

### **Sprinklers/Bulletin Board/Painting:**

R-2 believes there is a sprinkler leak at their unit. There was a wet spot there before the sprinklers were turned off for the winter. This will be checked once the sprinklers are turned back on.

A notice for the proper disposal of face masks has been added to the bulletin board. Several have been found on the ground which forces the groundskeeper to pick them up and possibly be exposed to COVID.

The following need to be painted:

O-3, O-8, and H-1 storm doors

A-7 and U-11 door frame

C-3, F-1, G-7, and R-1 door glass trim

D-6 apex above door

G-2 door

### **Violations:**

Violation notices/fines were sent out for broken blinds, construction debris on patio, construction debris being disposed of in dumpsters, construction products stored on balcony, nonconforming curtain color, vehicle used as storage, patio overgrowth, a/c in window, commercial trucks parked on property, and grill on balcony.

**Financials:**

Prepaid Dues- \$14,560.21

Delinquent Dues- \$2,056.84

Total Assets- \$181,491.02

**Russell-** I make a motion to adjourn the meeting.

**Shawna-** I second the motion.

**The motion passed and the meeting adjourned at 7:42 p.m.**





