

**Briar Park Village Owners Assn.
Board Meeting Minutes
05.19.25**

Present	Jan Paul	President
	Kevin	Vice President
	Russ Vela	Treasurer
	Murf Savage	Secretary
	Jared Smith	Member at Large
	Linda Neel	Management
	Saleha	Management

Absent– None
Guests –

C1/C6 - Stella

The meeting was called to order at 6:01 pm at Country Burger on 14th Street in Plano, by Board President Jan Paul.

The Minutes of the April Board meeting were individually read and approved with a small changes.

1. BOARD DISCUSSION

a. Audit:

Saleha informed the Board that 2022 audit is completed and she is working on 2023 & 2024 Audit.

b. Chimney caps:

Saleha updated the Board that the roofing company came and inspected the roofs and chimney and she is waiting for the report.

c. Concrete repairs:

Board approved the quote to repair curb between K1 and K2

d. Water Bill and Meter:

Linda and Saleha will call after 5pm to maintenance person to setup schedule.

Board approved to check C1 water as well.

e. Schedule Violation fee Rates:

Saleha will send the draft to the Board again to review and file to the county.

f. D8- Floor Crack:

Saleha informed the Board that James Bond went there to inspect but has not received the report.

g. Stella:

Stella attended the meeting and presented her agenda. The Board will respond to her via email.

h. Landscaping:

The Board approved obtaining a quote from Luis to inspect the entire property for weed removal and grass fertilization.

Annual Meeting:

The Annual Meeting is scheduled for June 16, 2025, from 6:00 PM to 8:00 PM. The Board approved Rhonda Vela to take notes and set up the sign-in table.

Mgmt will send the draft of annual meeting packet to the Board to review.

Others:

V2 – The mailbox lock is missing, and the box is overflowing with mail.

Sammy is scheduled for surgery on 5/28 — we may ask Martin for assistance if needed.

Board approved to post monthly financial statements on website

Follow-up on broken umbrella at D1

Send due increase reminder with June dues statements

Include the Owner Information Sheet with the dues statements, and apply a \$50 per month fine to any owner who does not complete and return the form.

Post information on the website detailing the approved styles and designs for doors.

Management Report:

The Board reviewed the **Management** report.

FINANCIALS:

Linda provided the April financial reports and explained the details.

Jared requested that the budget column be adjusted to include percentages.

The meeting was adjourned at 07:25 pm.